

Town of Lee, NH

Town Center Vision Committee

Minutes of the Meeting on January 17, 2019

Town Center Vision Committee (TCVC) Members present: Bambi Miller, Pat Jenkins, Ben Genes, Cord Blomquist, John Tappan, and Scott Bugbee

Members Absent: none

Others Present: Cary Brown, Anne Tappan, Katrinka Pellecchia, Al Nadeau, Annie Gasowski, Paul Gasowski, and Ruth Eifert

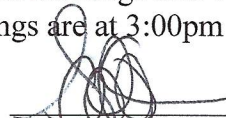
1. Chairman Bugbee called the meeting to order at 3:05pm.
2. Scott Bugbee moved to approve the invoice from Lavalley/Bresinger dated January 15, 2019 for \$18,984.14. Pat Jenkins seconded the motion. The motion passed.
3. The Committee discussed the meetings with each of the cost consultants and the request to the Select Board. Scott Bugbee asked permission from the Select Board to hire both consultants and they agreed to the request. John Tappan reported on the meeting with Mr. Burke and Cord Blomquist reported on the meeting with Mr. Castagna. The Committee will meet on Tuesday, January 22, 2019 at 3:00pm to review the information from both cost consultants. On Monday or earlier in the day on Tuesday, John Tappan, Cord Blomquist, and Scott Bugbee will meet with each consultant to review their cost information and ask any follow-up questions.
4. The Committee discussed the fundraising offer from the Library Foundation trustees for the renovated part of the Library. The Committee asked some clarifying questions about the offer, specifically if all the funds needed were not obtained what would happen.
5. The Committee discussed the details of the cost estimates being asked of each of the cost consultants. We will use the "Basis of Design" document in their task and include ICF options and any energy efficiencies they thought were worthy of our review. John Tappan and Scott Bugbee will meet with Richard Burke if the hiring is approved. Cord Blomquist, John Tappan, and Scott Bugbee will meet with Michael Castagne if the hiring is approved. The consultants will be given a tour of the facilities and discuss the scope of the project and have any questions they might have answered about any details of the project.
6. The Committee will develop questions for Jobin Engineering (LBA sub-contractor) regarding their cost estimates for the project by Wednesday, January 23, 2019. Committee members will send their questions to Scott Bugbee, who will compile them and submit them to LBA for Jobin Engineering to answer.
7. Scott Bugbee will obtain digital copies of the final version of LBA's "Existing Conditions Report" dated 10/18/18 and the data file (BIM format) for the 3D modeling of the Town Center Project.

8. Cord Blomquist, Bambi Miller, and Scott Bugbee will attend the Conservation Commission's meeting on Monday, February 4, 2019 at 7:00pm at the Town Hall to give a short presentation and answer any questions about the project. Pat Jenkins, Cord Blomquist, and Scott Bugbee attend the Lee Heritage Commission's meeting on Thursday, January 17, 2019 at 7:00pm at the Town Hall to give a short presentation and answer any questions about the project. The Agricultural Commission and the Sustainability Committee will attend one of our future presentations. Scott Bugbee will continue to work with the Energy Committee, Solid Waste Committee, and the Historical Society to schedule meetings with those groups.

9. Meeting adjourned at 5:25pm

10. Our next scheduled meetings are: Tuesday, January 22, 2019 and Thursday, January 24, 2019. Both meetings are at 3:00pm at the Public Safety Complex.

Minutes written by:



Scott Bugbee, Chair

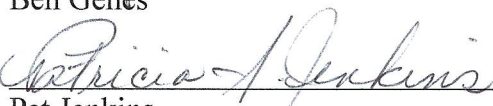
Minutes accepted by:



Scott Bugbee, Chair




Ben Genes




Pat Jenkins

Bambi Miller



John Tappan



Cord Blomquist